

**BYE LAWS OF
INDIAN COLLEGE OF PATHOLOGISTS (ICP) 1993**

MEMBERS OF THE COMMITTEE

WHO FRAMED THE CONSTITUTION OF INDIAN COLLEGE OF PATHOLOGISTS (ICP)

(FOUNDER MEMEBRS)

Convener: Dr. C.I. Jhala (Ahmedabad)

Members: Dr. S.J. Nagalotimath

Secretary (Belgaum)

Dr. K.P. Deodhar (Bombay)

Dr. S.R. Bhusanurmth (Chandigarh)

Dr. V.H. Talib (Delhi)

Proposed by the executive Council and General Body of IAPM 1991

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Modified special EC meeting of ICP in Feb 2010 at Indore

Approved by EC and GBM fellows of ICPath and EC and GBM of IAPM at Hyderabad in Dec 2010

PREAMBLE

I. The field of pathology has enlarged enormously in the recent past. There is a paucity of PG degree and diplomas in sub specialties/super specialties under the purview of Pathology, facilities for CME programme for practising pathologists as also to the institutions are inadequate. There is a need for creation of a central body governing various aspects of practice of laboratory. Medicine which includes standardization and quality control programme, licensing and accreditation of laboratories and establishment of norms for laboratory technology, syllabi and courses in the field of laboratory technology. In view of the above it is considered to establish an Indian College of Pathologists under the banner of IAPM

II. NAME OF THE COLLEGE :-

The name of the college will be Indian College of Pathologists (ICP).

III. AIMS & OBJECTIVES :-

i. To identify and established the sub-specialties/super specialties in Pathology , the institution for the training, to lay down syllabi and to conduct examinations for the above.

ii. To award fellowships and Certificates (those awarded certificates would become members in superspeciality indentified by ICP.

iii. To act as national advisory body to MCI and allied bodies in all academic and technical activities of undergraduate and postgraduate education in the subject of Pathology..

iv. To promote Quality Control and External Quality Assurance programmes in Pathology and prepare the guidelines for reporting in various subspecialties.

v.To promote good standard of. training for medical laboratory technologists.

vi. To facilitate and co-ordinate in conducting of professional development programmes and CME`s.

vii.To promote training programme in SAARC and other developing countries.

viii.To promote nationwide collaborative research.

IV. MANAGEMENT OF COLLEGE :-

The affairs of the college shall be managed by an executive council.

Executive council of ICP shall hold its annual meeting with annual meeting of IAPM. In addition to this the executive council may meet once a year if required at a suitable place.

A. EXECUTIVE COMMITTEE :-

Composition and method of selection shall be as follows:

- i) All executive council members shall be the fellows of ICP except the ex-officio members.

It shall consist of following posts-

- A) Dean (one)- Elected by members and fellows of ICP
- B) Associate Dean(one)- Elected by members and fellows of ICP
- C) Secretary(one)- Elected by members and fellows of ICP
- D) Joint Secretary(one)- Elected by members and fellows of ICP
- E) Treasurer(one)- Elected by members and fellows of ICP
- F) Overseas Advisor- To be nominated by the fellows
- G) Council members(five)- To be nominated by the fellows
- H) Ex-officio members- President, Secretary and Treasurer of IAPM.

Period of Executive council

The Period of Executive council shall be of 3 years duration/ or after completion of 3 years till such time the new executive council is formed.

Election of the Executive Committee

The election to the various posts of office bearers of the Council will be conducted every three year.

Eligibility to stand for election. All Fellows of the ICP of five years of standing are eligible to stand for election to any post.

Voters. All fellows of the ICP are eligible to vote.

Method of voting by secret ballot.

Application for standing for election can be had from the Secretary or down-loaded from the web-site of ICPATH. This will also be published in the next news letter of ICPATH/IAPM.

Last date of submission of nominations. As per IAPM election dates

Last date for withdrawal- As per IAPM election dates

Date of counting the - As per IAPM election dates

Office bearers nominated for counting of ballot papers . Secretary and any other person nominated by the Council.

Complaints if any regarding any aspect of election or counting should be submitted to the Secretary on or before two weeks after the announcement of election. The Secretary will submit this to the Existing Council by circulation for necessary action.

(The nomination-papers shall be the same or similar to that of IAPM This may be formulated by the Secretary and published on or before the due date.).

Quorum

The Quorum of the meeting of the executive council shall be 50% of the executive council members. The meeting of the council shall discuss the agenda circulated by the office. If there is no Quorum the meeting shall be adjourned and can be conducted after 30 minutes. No quorum is required for such adjourned meeting.

Extra Ordinary Requisitioned Meeting:

The Dean of the executive has the final right to call such a meeting on requisition by the 5 members of the executive council. The quorum of such meeting shall be of 5 members. An honorarium of Rs 5000/- shall be paid to the executive council members attending such meeting.

B. OTHER SUB COMMITTEES :-

1. Academic Experts Committee :-

Dean will nominate 5 members amongst the fellows of ICP to form this committee.

DUTIES AND RESPONSIBILITIES OF VARIOUS SUB COMMITTEES AND COUNCIL :-

a. Dean :

Will be head of the Executive Council and will be responsible for execution of affairs of the college.

b. **Associate Dean:** To assist the Dean, in performing functions and responsibilities of Dean from time to time. In the absence of Dean he/she will take over as Dean.

c. Secretary :

Will conduct proceedings of the Executive Council, keep records and all correspondence.

d. Joint Secretary :

To assist the Secretary, in performing functions and responsibilities of Secretary from time to time. In the absence of Secretary he/she will take over as secretary. He/ She shall be responsible for publication and circulation of ICP Newsletter.

e. Treasurer – He/ She will manage the accounts of ICP.

1. Functions of Executive committee :-

a. To receive and screen nomination of fellows of ICP and recommend to the Dean for consideration.

b. To carry out day to day work of the college.

2. Functions of Academic Expert Committee :

- a. To lay down code and conduct of Certificate examination.
- b. To approve syllabi and prospectus. Fixation of Examination fees and its revision from time to time.
- c. To look after the Publications of ICP.
- d. To decide the topic of ICP Symposia .
- e. To decide the name of orator for ICP oration and the name of the person to whom it should be dedicated.

V. MEMBERS OF ICP :-

1. Members :-

After acquiring certificate of ICP all the qualified candidates will be awarded membership of ICP (Membership will be awarded only after payment of Rs. 1000/-. The fee will be revised from time to time

VI. FELLOWSHIPS OF ICP :-

1. Honorary Fellows :

- a. A person of extraordinary eminence with national and international repute may be nominated as Honorary Fellow.
- b. The fellows of ICP are qualified to nominate Honorary Fellows.
- c. Recommendations of minimum of 5 fellows will be considered for awarding Honorary Fellowship.
- d. Executive council will have the right to accept or reject the nominations for the Honorary fellowship.
- e. Not more than 1 Honorary Fellow will be awarded every year.
- f. Honorary Fellow will be exempted from fellowship subscription.

2. Fellow :

Guidelines for Nomination of Fellows :

- a. At least 10 years as Life member of IAPM.
- b. He should have contributed towards academic activities, research and services towards IAPM
- c. Two fellows of ICP may nominate a person for award of fellowship.
- d. Recommendations will be screened by the scrutiny committee constituted by the Dean for the eligibility. The final selection will be done by the recommendations of scrutiny committee that will be ratified by the executive council. The bio-data of eligible candidates will be circulated along with list of candidates to the members of the council. The award of fellowship will be based on approval of atleast 2/3 of the responding members of the scrutiny committee. The selection of fellows will be restricted to 10 each year.
- e. The applicant will have to pay Rs 500/- as application processing fee and Rs 5000/- as one time fellowship fee after being selected as a fellow. The fee may be revised from time to time.
- f. All fellowships and memberships certificates ~~diplomas~~ will be awarded during the annual conference of IAPM (Fellows will be awarded fellowships only after payment of requisite subscription which will be equivalent to the amount of life membership fees of IAPM)

VII. FINANCES OF ICP :

Sources of Income of ICP will approximately be from.

1. Fellowship subscription.
2. Membership subscription.
3. Registration Fee for Certificate Course
4. Examination fee for Certificate Course
5. Inspection fees from private institutions for starting the certificate course.—(Rs10,000/- only).
The fees may be revised from time to time.
6. Donations.

Expenditure of ICP will be towards :

1. Administrative Expenditure
2. TA and DA to examiners and inspectors
3. Examination expenditure. (Rs 1000/- per examiner)
4. Any other expenditure as approved by the EC. The TA / DA and a silver plaque (approximately Rs 10,000/-) to the ICP orator.
5. Honorarium to Executive council members attending special Executive Meeting. (Rs 5000/- per person)